

Finance Committee Meeting
Monday September 21, 2020
5:30pm via zoom & at church

Members Present: Jennifer August, Keith Caldwell, Dan Davis, Art Gerhardt, Fred Gunnell, Bonnie Hitchingham, Pastor Larry French, Rose Kempf, Sid Kempf, Kathy Ries, Karen Young.

Members Absent: None.

Guests Present: Helene Caldwell, Robert Ries

Opening Prayer: Pastor Larry French

Approval of last month's minutes. Approved with no changes.

Old Business:

1. Resignation of volunteers Art Gerhardt as Treasurer and Sid Kempf as Payroll
 - a. Bonnie Hitchingham will continue duties of billing and processing invoices.
 - b. SPRC has approved the hiring of a paid part-time Treasurer's position. Ten hours per month at \$15.00 per hour. The position will include payroll and monthly reporting/reconciling and required Treasurer duties.
 - c. Advertisement in papers for two weeks. One inquiry.
2. Debit Cards
 - a. Benevolent Fund - \$500
 - b. General Office Use - \$500
 - c. Old credit card in Pastor Bill's name will be closed upon balance paid off.
3. Benevolent Fund – Balance as of 08/31/2020 - \$3405.81, no activity last month.
4. Cell Phone - The current cell phone is a TracFone for which service expires October 1, 2020. We will look into donating/transferring the phone with the remaining 3,677 minutes and 3.7G of internet (as of July 22) for another use either within the church or outside the church as a charitable donation. Last month: Motion by Dan Davis, seconded by Sid Kempf for church to purchase a cell phone – up to \$250 and phone should have at least 128gig. Through Verizon or Best Buy and a Verizon Plan \$65-\$70 per month. **Motion Passed.**
5. Cedar Springs Parsonage – Trustees are working on getting a home inspection done before any use determination can be made.
6. Kent City Parsonage – bills have been paid up through July. Kent City just sent over August & some September bill on 09/21/2020.
7. Stewardship Campaign – Team will meet on September 23, 2020 at 11:30 a.m.
8. PPP Loan – Art has contacted the bank and is waiting on their contact back regarding the forgiveness application.
9. Monthly Reports – were reviewed and are on file with the minutes in the office.

New Business:

1. Halloween Warm-up Station – Outreach/Evangelism Team heads up. They will contact Cedar Springs to see what the city is doing and determine status for this October. Funds are available in the Community Events line item if needed.
2. Food Pantry Covid19 Kent County/United Way Grant – applied and received grant for the food pantry in the amount of \$43919. Funds have all been allocated in the grant for certain use. \$30000 of the funds is for the purchase and maintenance/insurance/gas of a van for food pickup/deliver use. Trustees will determine any other uses for the van. Pastor Larry is working

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on finding a van. Looking for a few volunteers to work with the area of homebound food box delivery (new ministry). Trustees looking into insurance.

Next Meeting Date: Monday, October 19, 2020 at 5:30 p.m.

Meeting Adjourned at 6:30 p.m.

Respectfully Submitted by

Jennifer August