

# Welcome & Care Committee

## Meeting Minutes

### Tuesday, March 3, 2020

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Members Present: Jennifer August, Shari Wesche, Carolyn Davis, Ann Scott.

Members Absent: , Joyce Hansen, Rev. Bill Johnson, Helene Caldwell, Valerie Drier, Jo Furhoff, Shirley Neff, June Price, Wayne Price.

Guests Present: Dan Davis.

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Team Mission Statement: updated 09/24/19

“Provide ongoing congregational care and support to families and individuals in a personal and compassionate way and to provide a welcoming atmosphere and opportunity to sense God’s presence and grace.”

#### 1. Follow-up/Unfinished business:

##### a. Hospitality –

- i. **Signage**–Need more permanent, professional looking interior/exterior signage – Pastor Bill will get a Conference VCI consultant group in to do a walkthrough of the church and give recommendations so we can put a proposal together. Copies of some signage from other churches were presented. Shari will get with Bill on progress of having walk through completed.

##### b. Member Care

- i. **Follow up on guests/members** – Ann Scott is working through the February report and contacting people. Will give office any new information.

##### c. Visitation/ Support for homebound, care facilities, hospitals, sick persons –

- i. CD’s of Service – Shari will get with Pastor Bill. He still needs to meet with Rose and Mark to discuss starting a new cd system – to create a lending library for non-homebound members to “check out and return” cd’s of worship.
- ii. Welcome Gifts to Care Facilities – Jennifer Totten and the W.R.A.P. group will be taking this ministry over.
- iii. Meals – Rose & Sid Kempf and Sandy Fleishman received meals in February. None currently.
- iv. Pictorial Directory –Jennifer will be working on offering pictures to people who missed having them taken last year- in the spring of 2020. Considering a new pictorial directory every other year.
- v. Kitchen Coordinator –Nominations & Leadership Committee still need to work with Trustees & SPRC.
- vi. Umbrellas – Shari has purchased umbrellas for each entryway. Labeling to be done.

#### 2. New/Ongoing Business:

##### a. Hospitality –

- i. Welcome Center – small group: Carolyn Davis, Dan Davis, Pastor Bill, Jennifer August and Shari Wesche are working on a welcome center that would be located in the upstairs entry area outside of the Sanctuary (to the west of the stairs & lift). Rough draft of the counter area has been drawn up and given to Dan Davis. Will schedule another meeting with Trustees to discuss the options of creating a memorial area for our Service Men & Women.
- ii. Bulletin Boards/Entry Ways/Church Decorations – Welcome & Care Committee is overseeing the church decorations for the entry ways and bulletin boards, etc. We have created a theme-based flow throughout the church that works with the seasons and Pastor Bill’s worship series. Jennifer and Shari are doing the entry ways, Joyce Hansen will continue with the altar and Jennifer will continue with the bulletin boards and downstairs areas. Lenten season decorations are being displayed. Will have to find a replacement for Joyce for altar when she leaves in April.

- b. Member Care –
  - i. Transportation needs – Discussed the needs of members to/from church, events, appointments. Information was put into the Chimes and will try the Connect Card looking for volunteer drivers both local (10-15 miles) and Grand Rapids/longer distance. Still No response.
- c. Visitation/ Support –
  - i. Homebound Communion – Still looking for people interested in providing homebound communion to people needing it. Keith Caldwell is working with us on this.
- d. Other –
  - i. Wednesday night dinners – Welcome & Care Committee is signed up for the following dates:
    - 1. February 5 & March 11 – thank you everyone who helped and donated items.
  - ii. Possible holiday community meal? On hold for now – possibly combine with Summer picnic? Want to invite Kathy Raudenbush to the next meeting to see if she would work with the committee on this.
  - iii. Care Packages – Three bags have been put together and are in the Pastor’s office for when they are needed. Pastor Bill is to pick up three \$50 Visa cards at the post office. None have been used yet.
- e. New Items –
  - i. Food Pantry Waiting area – food pantry team will be presenting ideas to this group.
  - ii. Emergency kits for bathrooms – Shari has picture of one – small items like sewing kit, buttons, bandaids....

3. Next Meeting to be scheduled.

Respectfully submitted,

Jennifer August, Ministry Assistant