

## **Finance Committee Meeting Minutes**

### **Monday, January 25, 2021 - 5:30pm via zoom**

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**Members Present:** Jennifer August, Keith Caldwell, Dan Davis, Pastor Larry French, Art Gerhardt, Bonnie Hitchingham, Rose Kempf, Sid Kempf, Dixie Pope, Chuck Smith, Karen Young.

**Members Absent:** Fred Gunnell, Kathy Ries.

**Guests Present:** None.

**Approval of last month's minutes.** Approved with no changes.

#### **Old Business:**

1. New Treasurer – Dixie who started in November will have to step back due to family needs – but her and Art will continue to work together until a new person is hired. We will advertise again.
  - a. Bonnie Hitchingham will continue duties of billing and processing invoices.
  - b. (Review) SPRC has approved the hiring of a paid part-time Treasurer's position. Ten hours per month at \$15.00 per hour. The position will include payroll and monthly reporting/reconciling and required Treasurer duties.
2. Pastor Larry and Art acquired two debit cards for the office and Benevolent Fund. Both are being used, but had to be activated with all of Larry's information. When used up we will use prepaid visa cards for the rest of the year.
3. Cell Phone: Church will continue to reimburse Jennifer for \$25.00/month for use of her personal cell phone while the church remains in a state of closure/partial closure and will readdress the cell phone need at a later date.
4. PPP Loan – paperwork has been received and loan forgiven.
5. Food Pantry Grant Update - The food pantry has received a grant of 43,919 - a vehicle has been purchased for \$19275 with \$10225 left for fuel, maintenance and insurance. (\$12,426 for fresh foods, meats & personal care items, \$1493 for senior boxes) Grant total \$43,919. Monies not spent in 2020 will have to be returned.

#### **Old Business:**

1. Year End 2020 Finance Reports – Art Gerhardt reviewed and they have been placed on file in office **Motion** to accept 2020 Yearend Financial Reports by Sid Kempf, 2<sup>nd</sup> by Chuck Smith. **Motion Passed.**
2. 2021 Budget –ran out of time and rescheduled budget meeting for Wednesday, January 27 @ 5:30pm.

Date of Next Meeting: Wednesday, January 27, 2021 @ 5:30 p.m.

Meeting Adjourned at 6:30 p.m.

Respectfully submitted,

Jennifer August, Ministry Assistant