

# Congregation Care Team Meeting Minutes Tuesday, February 13, 2018

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Meeting Opened with Prayer by Shari Wesche

Members Present: Jennifer August, Helene Caldwell, Rev. Bill Johnson, Hazel Palmer, Wayne Price, June Price, Ann Scott, Anna Truman, Shari Wesche.

Members Absent: None.

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1. Team Mission Statement: Discussed team purpose and what areas of support we should offer. Need to develop a mission statement.
2. Areas of Support Discussed at the meeting:
  - a. Hospitality –
    - i. Greeting Cards & Gifts – Helene Caldwell is currently sending cards/gifts
    - ii. Follow up on guests / sick members / etc.
    - iii. Name tag availability for guests
    - iv. Brochure about church and what it offers
  - b. Visitation/ Support for homebound, care facilities, hospitals, sick persons
    - i. Who is currently visiting
    - ii. How is information being shared
    - iii. What can we do to develop a program? How do we follow up on people's status?
    - iv. Delivery of Chimes/bulletins/devotions – possibly read to them?
    - v. Transportation to appointments? Assistance Services? Men's Group?
  - c. Prayer Chains
    - i. Email – Wayne & June Price currently oversee
    - ii. Phone – June Price offered to call people who would like to be on list and do not have an email address.
    - iii. Publish information in bulletin & Chimes to increase members on prayer chain.
  - d. Meals
    - i. UMW (Ann Scott) currently oversees providing meals to families
  - e. Personal Interaction
    - i. Welcoming guests at Sunday service – How can we improve this? Welcome gift?
    - ii. Invitations to events
    - iii. Coffee & Fellowship – special table, welcome buddies, other opportunities?
  - f. Home Communion
    - i. Training – anyone can do, how do we inform people?
  - g. Pictorial Directory
  - h. Small Groups
  - i. Other Areas of Support

3. Next Meeting: Tuesday, March 6, 2018 @ 12:00 p.m. (classroom)  
Will create mission statement and start breaking down details of areas above.

Respectfully submitted,

Jennifer August, Ministry Assistant